



# TOWN OF FAIRFAX

142 BOLINAS ROAD, FAIRFAX, CALIFORNIA 94930  
(415) 453 - 1584 / FAX (415) 453-1618

**To: Grocery Stores**  
**From: Garrett Toy, Town Manager**  
**Date: March 23, 2020**  
**Re: Social Distancing for Employees and Customers**

First, I want to thank you for providing an essential service to the people of the Town of Fairfax during the COVID-19 outbreak. Your efforts to keep our residents well-fed and healthy is appreciated now more than ever.

The Town wants to ensure that you and your customers stay as safe as possible. The Shelter in Place Order issued by Marin County on March 16, 2020, directs anyone leaving their residence to “at all times reasonably possible comply with Social Distancing Requirements.”<sup>1</sup> These requirements include:

1. Maintaining at least six-foot social distancing from other individuals,
2. Washing hands with soap and water for at least 20 seconds as frequently as possible or using hand sanitizer,
3. Covering coughs or sneezes (into the sleeve or elbow, not hands),
4. regularly cleaning high-touch surfaces, and
5. not shaking hands.

Social distancing of six feet between all customers and between employees is particularly important in grocery stores. **The Town is therefore requesting that you post the attached Social Distancing flyer in a prominent position at the entryways to your store and in a visible location at each cash register.** Placement in these areas will remind customers to keep at least six feet between themselves and others. We also encourage you to clean carts, checkout areas and high-touch surfaces regularly and to make hand sanitizer available to customers, if possible.

Any customers waiting in a line for service must comply with social distancing requirements and be kept at least six feet from each other.

Thank you for your awareness and recognition of the seriousness of the COVID-19 outbreak and for your willingness to work together to confront its challenges. The Town of Fairfax is here to support your critical work as we face this challenge together.

Sincerely,

Garrett Toy, Town Manager

---

<sup>1</sup> March 16, 2020, Marin County Shelter in Place Order available at <https://coronavirus.marinhhs.org/sites/default/files/Files/Shelter%20in%20Place/Shelter%20in%20Place%20Order%2016%20March%202020.pdf>